

**ACCOUNTING
and
AUDITING
POSITIONS**



THE CENTRAL INTELLIGENCE AGENCY

is interested in:

B.A. & M.A. CANDIDATES

in: **ACCOUNTING**

CONTRACT AUDITING

INTERNAL AUDITING

GENERAL DESCRIPTION OF DUTIES:

Accounting—Preparation of original records, preparation and analysis of financial statements and reports, and accounting systems design, installation and review.

Contract Auditing—Auditing contractors' costs and cost estimates.

Internal Auditing—Reviewing administrative, financial, and property procedures, and verifying compliance; determining adequacy of internal controls; and auditing financial and property records.

GENERAL QUALIFICATIONS:

Education: B.A. or M.A. in Accounting, or Business Administration with accounting major or minor.

Citizenship: U.S. Citizen.

Physical Requirements: General good health (eyesight corrected to 20/35 with glasses). Routine medical examination is required.

INITIAL ANNUAL SALARY:

\$6,890 and upwards, depending upon education and experience.

EMPLOYEE BENEFITS:

- Government sponsored training programs.
- Excellent advancement opportunities for career employees.
- Overseas assignments available.
- Interesting variety of work assignments.

Interviews may be arranged with representatives of the Agency on _____

Please communicate with _____



Engineers . . . Scientists . . .

The CENTRAL INTELLIGENCE AGENCY

has opportunities in Washington, D. C., for qualified personnel interested in positions as Analysts or Project Officers concerned with surveys and evaluations of FOREIGN SCIENTIFIC AND TECHNICAL RESEARCH.

POSITIONS in the Central Intelligence Agency for persons with degrees in Astrophysics, Celestial Mechanics, Electronics Engineering, Aeronautical Engineering, Aerospace Engineering, Nuclear Engineering, Physics, Nuclear Physics, and Mathematics offer:

CHALLENGING ASSIGNMENTS:

Your work will entail the analysis of data and preparation of reports on foreign devices, equipment and systems. You will be concerned with foreign scientific and technical research and development, characteristics and performance capabilities in selected areas of fundamental and applied sciences.

REWARDING ASSOCIATIONS:

In this position you will have opportunity for continuing contact with knowledgeable professional people in government, industry and academic fields.

PROFESSIONAL DEVELOPMENT and EXCELLENT ADVANCEMENT:

These positions provide increasingly important project assignments and opportunity for participation in government-sponsored training at other government and academic facilities and opportunities for advancement to senior positions.

IMPORTANT CONTRIBUTION:

The reports you prepare will be used by high-level officials concerned with national security.

INITIAL ANNUAL SALARY:

\$7,304 (GS-7) through \$12,510 (GS-13), depending on your qualifications. Higher grades available commensurate with appropriate qualifications.

INTERVIEWS may be arranged with representatives of the Agency on:

COMMUNICATE

with: